



Facility Engineering Associates, P.C.  
 11001 Lee Highway, Suite D  
 Fairfax, VA 22030  
 Phone 703-591-4855 Fax 703-591-4857

**General Services Administration  
 Federal Supply Service  
 Authorized Federal Supply Schedule Price List**

**Mission Oriented Business Integration Services (MOBIS)  
 Federal Supply Schedule Industrial Group 874**

[www.feapc.com](http://www.feapc.com)

**Small business**

**Contract Number: GS-10F-0514N**

**Original Contract Period: August 29, 2003 – August 28, 2008**

**Extended Contract Period: August 29, 2008 – August 28, 2013**

**Modification date: 10/06/08**

**1a. Awarded Special item numbers:**

SIN	Description
<b>874-1</b>	<b>Consulting Services</b>
<b>874-7</b>	<b>Program Management and Integration Services</b>
<b>874-4</b>	<b>Training Services</b>
<b>874-5</b>	<b>Training Services (and Support Materials)</b>

- 1b. **Not applicable. Unit prices are not based on the geographic location of the customer.**
- 1c. **Please see hourly rate charts below.**
- 2. Maximum order. **\$1,000,000**
- 3. Minimum order. **\$0**
- 4. Geographic coverage (delivery area). **Domestic**
- 5. Point(s) of production (city, county, and State or foreign country). **Same as company's address**
- 6. Discount from list prices or statement of net price. **Government Net prices (discounts already deducted)**
- 7. Quantity discounts. **None offered**
- 8. Prompt payment terms. **Net 30 Days**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. **Yes**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **Accept over \$2500**
- 10. Foreign items (list items by country of origin). **Not Applicable**
- 11a. Time of delivery. **Specified on the task order**
- 11b. Expedited Delivery. **Contact Contractor**
- 11c. Overnight and 2-day delivery. **Contact Contractor**

- 11d. Urgent Requirements. **Contact Contractor**
- 12. F.O.B. point(s). **Destination**
- 13a. Ordering address(es). **11001 Lee Highway, Suite D, Fairfax, VA 22030**
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
- 14. Payment address(es). **Same as company address**
- 15. Warranty provision. **Not Applicable**
- 16. Export packing charges, if applicable. **Not Applicable**
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **Contact Contractor**
- 18. Terms and conditions of rental, maintenance, and repair. **Not Applicable**
- 19. Terms and conditions of installation. **Not Applicable**
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices. **Not Applicable**
- 20a. Terms and conditions for any other services. **Not Applicable**
- 21. List of service and distribution points. **Not Applicable**
- 22. List of participating dealers. **Not Applicable**
- 23. Preventive maintenance. **Not Applicable**
- 24a. Special attributes such as environmental attributes. **Not Applicable**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
- 25. Data Universal Number System (DUNS) number. **80-0498354**
- 26. Notification regarding registration in Central Contractor Registration (CCR) database. **Registered**

### **Company Overview:**

Facility Engineering Associates (FEA) specializes in solving problems with existing facilities. We are dedicated to providing outstanding service and value to our clients. FEA's engineers and facility management consultants are tuned to the driving forces and specific needs of federal, state, and municipal facility managers. Whether your needs are related to Federal Real Property Management, energy audits or executive orders, our experience can help you implement best practices.

We offer diagnostic engineering services in building and property condition assessment, facility management, repair and restoration, building instrumentation and monitoring, and environmental consulting. FEA provides consulting engineering services to a variety of property and facility managers in government agencies and departments to help to maintain facility assets.

### **MOBIS Contract GS-10F-0514N**

**SIN 874-1:** FEA's **Consulting Services** include but are not limited to: strategic, business and action planning; high performance work; leadership systems; performance measures and indicators; process and productivity improvement; systems alignment; cycle time; organizational assessments; program audits, and evaluations and customized training.

**SIN 874-7:** FEA's **Program Integration and Project Management Services** include, but not limited to: program management, program oversight, project

management, and program integration of limited duration. A variety of functions may be utilized to support program integration or project management tasks.

MOBIS SIN	Labor Category	Labor Rates					
		08/03 12/31/03	01/01/04- 12/31/04	01/01/05- 03/08/06	03/09/06- 05/14/07	5/15/07- 8/28/08	8/29/08- 8/28/2013
<b>874-1</b>	Principal / Office Manager	\$ 147.00	\$ 146.63	\$ 152.50	\$158.60	\$164.94	\$171.54
	Associate / Task Manager	\$ 122.00	\$ 121.70	\$ 126.53	\$131.59	\$136.85	\$142.32
	Senior Professional	N/A	N/A	N/A	N/A	N/A	\$140.24
	Senior Project Manager	\$118.80	\$118.50	\$123.17	\$128.10	\$133.22	\$137.75
	Registered Professional / Project Manager	\$ 113.85	\$ 113.57	\$ 118.06	\$122.78	\$127.69	\$132.41
	Project Professional	\$ 98.00	\$ 97.76	\$101.59	\$105.65	\$109.88	\$113.29
	Staff Professional	\$ 84.15	\$ 83.94	\$ 87.24	\$90.73	\$94.36	\$97.00
	Technician	\$ 69.30	\$ 69.13	\$ 71.85	\$74.72	\$77.71	\$79.58
	CADD	\$ 64.35	\$ 64.18	\$ 66.73	\$69.40	\$72.18	\$74.13
	Secretary / Clerical	\$ 39.60	\$ 39.50	\$ 41.06	\$42.70	\$44.41	\$45.35
<b>874-7</b>	Principal / Office Manager	\$ 147.00	\$ 146.63	\$ 152.50	\$158.60	\$158.60	\$171.54
	Associate / Task Manager	\$ 122.00	\$ 121.70	\$ 126.53	\$131.59	\$131.59	\$142.32
	Senior Professional	N/A	N/A	N/A	N/A	N/A	\$140.24
	Senior Project Manager	\$118.80	\$118.50	\$123.17	\$128.10	\$128.10	\$137.75
	Registered Professional / Project Manager	\$ 113.85	\$ 113.57	\$ 118.06	\$122.78	\$122.78	\$132.41
	Project Professional	\$ 98.00	\$ 97.76	\$101.59	\$105.65	\$105.65	\$113.29
	Staff Professional	\$ 84.15	\$ 83.94	\$ 87.24	\$90.73	\$90.73	\$97.00
	Technician	\$ 69.30	\$ 69.13	\$ 71.85	\$74.72	\$74.72	\$79.58
	CADD	\$ 64.35	\$ 64.18	\$ 66.73	\$69.40	\$69.40	\$74.13
	Secretary / Clerical	\$ 39.60	\$ 39.50	\$ 41.06	\$42.70	\$42.70	\$45.35

GS-10F-0514N FACILITY ENGINEERING ASSOCIATES FACILITY ENGINEERING ASSOCIATES FACILITY ENGINEERING ASSOCIATES s/ /b/ 874 7;874-1; PROGRAM INTEGRATION AND PROJECT MANAGEMENT SERVICES;CONSULTING SERVICES

**Labor Category Descriptions:**

**Principal/Office Manager**

*Responsibilities under a MOBIS contract:* Provide high-level client interface, and provide overall leadership of program. Responsible for quality assurance and overall review of deliverables. Conduct project audits and customer satisfaction surveys at completion of project.

*Position Qualification:* Bachelor's degree, minimum of 15 years professional experience, professional registration.

### **Associate/Task Manager**

*Responsibilities under a MOBIS contract:* Provide overall leadership for project tasks and development of project deliverables. Ensure deliverables meet project scope and client expectations, and provide guidance and direction to team. Interface with client, develop scope of work, and oversee execution of scope of work. Responsible for quality, timeliness, and budget of all project tasks.

*Position Qualifications:* Bachelor's degree, minimum of 10 years experience, professional registration.

### **Senior Professional**

*Responsibilities under a MOBIS contract:* Provide overall leadership for project tasks and development of project deliverables. Ensure deliverables meet project scope and client expectations, and provide guidance and direction to team. Interface with client, develop scope of work, and oversee execution of scope of work. Responsible for quality, timeliness, and budget of all project tasks.

*Position Qualifications:* Bachelor's degree, minimum of 8 years experience, minimum of 1 year with the firm, professional registration.

### **Senior Project Manager**

*Responsibilities under a MOBIS contract:* Provide guidance to project team, and development of deliverables. Interface with client, assist in development of scope of work, and assist in execution of work. Responsible for quality, timeliness, and budget of project assigned under specific task order.

*Position Qualifications:* Bachelor's degree, minimum of 10 years professional experience, professional registration, and project management experience.

### **Registered Professional/Project Manager**

*Responsibilities under a MOBIS contract:* Provide daily direction to team. Responsible for ensuring scope of work is followed, assigning appropriate staff, maintaining budget and deadlines, coordination with client, execution of scope of work, and overall preparation of deliverables.

*Position Qualification:* Bachelor's degree, minimum of 5 years professional experience, professional registration and project management experience.

### **Project Professional**

*Responsibilities under a MOBIS contract:* Execution of project scope tasks under the supervision of Registered Professional and/or Project Manager. Perform data collection, oversee surveys, lead in assessment of organizational structures and activities, evaluations, and assessments, and assist in preparation of deliverables.

*Position Qualification:* Bachelor's degree, minimum of 2 to 5 years experience.

### **Staff Professional**

*Responsibilities under a MOBIS contract:* Execution of scope tasks under the supervision of Project Engineer and/or Project Manager. Perform data collection, perform surveys, participate in assessment of organizational structures and activities, and assist in preparation of deliverables.

*Position Qualification:* Bachelor's degree, 0 to 2 years experience.

### **Technician**

*Responsibilities under a MOBIS contract:* Perform low-level data collection and documentation of facility management organizational functions.

*Position Qualification:* High school diploma (or equivalent), minimum of 2 years work experience, training appropriate for completion of project tasks.

### **CADD**

*Responsibilities under a MOBIS contract:* Provide graphic design support for project, including development of deliverables, organizational charts, training materials, and other visual aids.

*Position Qualification:* High school diploma (or equivalent), minimum of 2 years work experience, training appropriate for completion of project tasks.

### **Secretary/Clerical**

*Responsibilities under a MOBIS contract:* Provide administrative support, including word processing, assembling of deliverables, document reproduction, mailing, filing, invoicing, and other support services.

*Position Qualification:* High school diploma (or equivalent), appropriate training, 0 to 2 years experience.

### **MOBIS Contract GS-10F-0514N**

**874-4:** FEA provides **Training Services** related to process improvement, performance measurement, statistical process control, performance problem solving, quality management, strategic planning, change management and benchmarking.

### **874-5: Support Products**

<b>MOBIS SIN</b>	<b>Labor Category</b>	<b>Labor Rates</b>
		<b>08/12/05 -</b>
<b>874-4</b>	Organizational Assessment 1 Day Course	\$4,523.05
	Strategic Planning 2 Day Course	\$19,357.30
	Workplace Innovation 2 Day Course	\$19,357.30
	Leadership & Management 2 Day Course	\$19,357.30
<b>874-5</b>	One Student Manual- Color (140 pages)	\$52.90
	> More than one each	\$39.84

The above class prices are for a minimum of 10 participants, maximum participants is 50, each student above the minimum number is required to have a student manual, price for the student manual is shown above. Contact [hodges@feapc.com](mailto:hodges@feapc.com) for detailed course descriptions.

GS-10F-0514N FACILITY ENGINEERING ASSOCIATES FACILITY ENGINEERING ASSOCIATES FACILITY ENGINEERING ASSOCIATES s/ /b/ 874 4;874-5; TRAINING SERVICES AND SUPPORT PRODUCTS.